Dear Registrant,

We would like to bring to your attention that when processing your payments through e-Services, you need to take note of the below mentioned points. Kindly note that when you’re making payments to your FTA account to settle Payable Due Tax first, please ensure that you follow the below steps before making the payment/s:

1. On the “My Payment” page, make sure to select the option “Tax Liability Cleared First” as your payment preference.

2. Make sure you file your Tax Return/Submit Voluntary Disclosure before making the payment: it should be noted that if you make a payment before filing the Tax Return or submitting the Voluntary Disclosure, and you have outstanding Administrative Penalties in your account, the system will settle the Payable Administrative Penalties first, since there is no outstanding Payable Tax in your account at the time of making the payment.

3. Make sure you pay your Payable Due Tax before the due date to avoid any Late Payment Penalties. Bank transfers will take 2-3 working days to be processed, so you need to take this into consideration and make sure that the FTA receives Payment before the due date.

Kind Regards,
Federal Tax Authority